

# Waltham Parish Council

EST. 1894

Website: <https://waltham-pc.gov.uk>

## Minutes of the Parish Council meeting on 3<sup>rd</sup> of March 2026 at Waltham Village Hall

In line with the Transparency Code all public documents relating to the meeting are published on the Parish Council website. Please note that the minutes remain in Draft form until approved at the next meeting.

**Present:** Parish Councillors John Barry (JB) (Chair), Yolande Andon (YA), John Hockley (JH) and Jane Robinson (JR).

**In attendance:** RFO Tracey Block

The meeting commenced at 7.30pm

JB welcomed all to the meeting.

**1. To receive and approve apologies for absence.**

Apologies for absence had been received from Cllr H Robinson, these were approved.

**2. To receive any declarations of interest (Disclosable Pecuniary Interest and Other Significant Interests). The nature as well as the existence of any such interest must be declared.**

There were no declarations of interest to be received.

**3. To approve the minutes of Motions and Resolutions of the meeting held on the 3<sup>rd</sup> of February 2026.**

The minutes of Motions and Resolutions of the meeting held on the 3<sup>rd</sup> of February 2026 were approved.

**4. Public Session: To receive representations questions and evidence from the public on agenda items.**

There were no members of public in attendance.

**5. Chairman's Report. To receive an update on current issues:**

The Chairman congratulated the Village Hall Committee on the successful Village dinner held recently. Thanks go to all involved.

There is some fly tipping on Whiteacre, the Clerk will report this. This is a bed and a fridge.

There is some fly tipping at Earley Wood, the Clerk will report this.

**6. To receive reports: from County and City Councillors.**

Cllr Sole's report has been circulated.

The Clerk had not received any update from Cllr Bland.

**7. Planning:**

There was one planning application for Scoop's Nest, this was to replace a Conservatory. There was no objection raised.

**8. Financial matters:**

**a) To note/authorise the following:**

**i. To note the Parish Council's financial position.**

The PC notes there is £ 4,217.39 in the bank.

**ii. To authorise any payments.**

The payments were authorised:

Unity Trust	£ 6.15
HMRC	£ 62.20
Clerk	£ 261.50
Unity Trust	£ 7.30
HMRC	£ 62.20
Clerk	£ 261.50
Zurich Municipal	£ 264.00
Waltham Village Hall	£ 120.00

Clerk	£ 95.61
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**9. To consider any changes to the Risk Assessment.**

There were no changes noted.

**10. To receive any updates on Highways/Environment.**

Potholes are noticeably poor in the area.

The verge between Cobwebs and Carpenter’s Cottage is not being cut. The Clerk will ask Kent Highways whether this can be undertaken.

**11. To make arrangements for the APM on 7<sup>th</sup> April 2026 at 6.30pm**

The Clerk will invite the various bodies to give a report.

JR will bring some refreshments.

**12. Any Other Business (for information purposes only).**

There was no other business to discuss.

**13. Date of next meetings:**

There was a discussion surrounding meeting dates/times, it was agreed to reduce the number of meetings:

7<sup>th</sup> April 2026 (APM)

26<sup>th</sup> May 2026

3<sup>rd</sup> November 2026

23<sup>rd</sup> June 2026

2<sup>nd</sup> February 2027

1<sup>st</sup> September 2026

**Meeting closed at 8.00pm.**

<p><b>Signed by:</b>.....</p> <p><b>Date:</b> .....</p>
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