

# Waltham Parish Council

EST. 1894

Website: <https://waltham-pc.gov.uk>

## Minutes of the Parish Council meeting on 9<sup>th</sup> of December 2025 at Waltham Village Hall

In line with the Transparency Code all public documents relating to the meeting are published on the Parish Council website. Please note that the minutes remain in Draft form until approved at the next meeting.

**Present:** Parish Councillors John Barry (JB) (Chair), John Hockley (JH), Hugh Robinson (HR) and Jane Robinson (JR).

**In attendance:** RFO Tracey Block

The meeting commenced at 7.30pm

JB welcomed all to the meeting.

**1. To receive and approve apologies for absence.**

Apologies for absence had been received from Cllr Andon and City Councillor Brady

**2. To receive any declarations of interest (Disclosable Pecuniary Interest and Other Significant Interests). The nature as well as the existence of any such interest must be declared.**

There were no declarations of interest to be received.

**3. To approve the minutes of Motions and Resolutions of the meeting held on the 4<sup>th</sup> of November 2025.**

The minutes of Motions and Resolutions of the meeting held on the 4<sup>th</sup> of November 2025 were approved.

**4. To discuss matters arising from the above minutes not covered by the agenda.**

The Clerk reported that she had contacted Planning at Canterbury City Council regarding Dene Meadows but had not received a response.

**5. Public Session: To receive representations questions and evidence from the public on agenda items.**

There were no members of public in attendance.

**6. Chairman's Report. To receive an update on current issues, to include:**

There were no matters to report.

**7. To receive reports: from County and City Councillors.**

Cllr Sole's report has been circulated.

**8. Planning:**

There are no outstanding planning applications.

**9. Financial matters:**

**a) To note/authorise the following:**

**i. To note the Parish Council's financial position.**

The PC notes there is £ 5,228.34 in the bank.

**ii. To authorise any payments.**

The payments were authorised:

Bank Charge (Nov)	£ 7.35
PAYE/NI	£ 62.00
Clerk Salary (Nov)	£ 261.50
Bank Charge (Dec)	£ 6.30
PAYE/NI	£ 64.80
Clerk Salary (Dec)	£ 258.90
Ink	£ 27.15

**10. To consider any changes to the Risk Assessment.**

There were no changes noted.

**11. To receive any updates on Highways/Environment.**

Church Lane is to be closed on 15th January.

**12. Any Other Business (for information purposes only).**

There was no other business to discuss.

**13. Date of next meetings:**

3<sup>rd</sup> February 2026

3<sup>rd</sup> March 2026

7<sup>th</sup> April 2026

26<sup>th</sup> May 2026

**Meeting closed at 19.45.**