

Waltham Parish Council

EST. 1894

Website: <https://waltham-pc.gov.uk>

Minutes of the Parish Council meeting on 3rd of February 2026 at Waltham Village Hall

In line with the Transparency Code all public documents relating to the meeting are published on the Parish Council website. Please note that the minutes remain in Draft form until approved at the next meeting.

Present: Parish Councillors John Barry (JB) (Chair), John Hockley (JH), Hugh Robinson (HR) and Jane Robinson (JR).

In attendance: RFO Tracey Block

The meeting commenced at 7.30pm

JB welcomed all to the meeting.

1. To receive and approve apologies for absence.

Apologies for absence had been received from Cllr Andon and City Councillor Bland.

2. To receive any declarations of interest (Disclosable Pecuniary Interest and Other Significant Interests). The nature as well as the existence of any such interest must be declared.

There were no declarations of interest to be received.

3. To approve the minutes of Motions and Resolutions of the meeting held on the 9th of December 2025.

The minutes of Motions and Resolutions of the meeting held on the 9th of December 2025 were approved.

4. Public Session: To receive representations questions and evidence from the public on agenda items.

There were no members of public in attendance.

5. Chairman's Report. To receive an update on current issues:

There were no matters to report.

6. To receive reports: from County and City Councillors.

Cllr Sole's report has been circulated.

Cllr Bland requested an update on Dene Meadows, Planning Enforcement has not yet actioned the matter and the PC was asked for any issues on the collection of food waste, the Councillors were not aware of any issues.

7. Planning:

There was an application for a conservatory replacement at "Scoop's Nest." There were no issues with this application.

8. Financial matters:

a) To note/authorise the following:

i. To note the Parish Council's financial position.

The PC notes there is £ 4,547.69 in the bank.

It was noted that no invoice had yet been received from the Village Hall. The Clerk had sought insurance quotes and one company had set out that they could not be any more competitive than the company we are already insuring with.

ii. To authorise any payments.

The payments were authorised:

Bank Charge (Jan)	£ 6.60
PAYE/NI	£ 59.80
Clerk Salary (Feb)	£ 263.90

9. To consider any changes to the Risk Assessment.

There were no changes noted.

10. To receive any updates on Highways/Environment.

There were no updates to be received.

11. Any Other Business (for information purposes only).

There was no other business to discuss.

12. Date of next meetings:

There was a discussion surrounding meeting dates/times, it was agreed to reduce the number of meetings:

3rd March 2026

7th April 2026 (APM)

26th May 2026

23rd June 2026

1st September 2026

3rd November 2026

2nd February 2027

Meeting closed at 8.00pm.