

Waltham Parish Council

EST. 1894

Website: <https://waltham-pc.gov.uk>

Minutes of the Parish Council meeting on 7th of October 2025 at Waltham Village Hall

In line with the Transparency Code all public documents relating to the meeting are published on the Parish Council website. Please note that the minutes remain in Draft form until approved at the next meeting.

Present: Parish Councillors John Barry (JB) (Chair), Yolande Andon (YA), John Hockley (JH), Hugh Robinson (HR) and Jane Robinson (JR).

In attendance: RFO Tracey Block

The meeting commenced at 7.30pm

JB welcomed all to the meeting.

1. To receive and approve apologies for absence.

There were no apologies for absence.

2. To receive any declarations of interest (Disclosable Pecuniary Interest and Other Significant Interests). The nature as well as the existence of any such interest must be declared.

YB declared an Interest as a new Company has been set up.

JR declared a personal interest as a Governor for Petham School and also in item 8.iii as she is a member of the WSRA.

3. To approve the minutes of Motions and Resolutions of the meeting held on the 2nd September 2025.

The minutes of Motions and Resolutions of the meeting held on the 2nd September 2025 were approved.

4. To discuss matters arising from the above minutes not covered by the agenda.

There has been no further movement on the Anvil Green Planning Appeal or the Dene Meadows issue. There was a discussion about organising a defibrillator training session.

5. Public Session: To receive representations questions and evidence from the public on agenda items.

No public in attendance.

6. Chairman's Report. To receive an update on current issues, to include:

The Village Hall and the bus stop have been painted.

7. To receive reports: from County and City Councillors.

CLlr Sole's report has been circulated.

8. Financial matters:

a) To note/authorise the following:

i. To note the Parish Council's financial position.

The PC notes there is £ 13703.16 in the bank.

ii. To authorise any payments.

The payments were authorised:

Bank Charges (September)	£ 6.45
HMRC	£ 60.20
Clerk's salary (Oct)	£ 266.40
St Bartholomew's Church	£1,000.00
WSRA	£2,500.00
Waltham Village Hall	£2,750.00

WSRA	£1,000.00
Clerk – expenses	£136.68
Parish Online	£336.00
J Barry- Ink	£ 23.99

iii. To receive any grant applications.

The grant applications were received

WSRA - £1000.00

The PC discussed the additional grant application received to assist with the clearing of the field, JR did not take part in the vote.

RESOLVED: The PC will provide a grant of £1000.00 for the WSRA

9. To receive and comment on any Planning Applications

There were no new planning applications.

10. To consider any changes to the Risk Assessment.

There were no changes noted.

11. To receive any updates on Highways/Environment.

There were no updates to be received.

12. Any Other Business (for information purposes only).

Communication had been received regarding a helicopter at Earley House. Helicopter movements are increasing, the Clerk will communicate with the Planning department.

13. Date of next meetings:

4th November 2025

9th December 2025

3rd February 2026

3rd March 2026

7th April 2026

26th May 2026

Meeting closed at 20.00