

# Waltham Parish Council

EST. 1894

Website: <https://waltham-pc.gov.uk>

## Minutes of the Parish Council meeting on 2<sup>nd</sup> of September 2025 at Waltham Village Hall

In line with the Transparency Code all public documents relating to the meeting are published on the Parish Council website. Please note that the minutes remain in Draft form until approved at the next meeting.

**Present:** Parish Councillors John Barry (JB) (Chair), Yolande Barnes (YB), John Hockley (JH), Jane Robinson (JR) and Hugh Robinson (HR).

**In attendance:** RFO Tracey Block

The meeting commenced at 7.30pm

JB welcomed all to the meeting.

### 1. To receive and approve apologies for absence.

Apologies for absence were received from Cllrs Brady, Bland and County Councillor Mike Sole.

### 2. To receive any declarations of interest (Disclosable Pecuniary Interest and Other Significant Interests). The nature as well as the existence of any such interest must be declared.

YB declared an Interest as a new Company has been set up.

JH declared a personal interest in item 8.iii as he is a member of the Village Hall Committee.

JR declared a personal interest in item 8.iii as she is a member of the WSRA.

### 3. To approve the minutes of Motions and Resolutions of the meeting held on the 1<sup>st</sup> July 2025.

The minutes of Motions and Resolutions of the meeting held on the 1<sup>st</sup> July 2025 were approved.

### 4. To discuss matters arising from the above minutes not covered by the agenda.

There were no matters arising from the minutes.

### 5. Public Session: To receive representations questions and evidence from the public on agenda items.

No public in attendance.

### 6. Chairman's Report. To receive an update on current issues, to include:

**Miscellaneous Planning Applications** – Dene Meadows, Planning Officer asked for photographs but suggest that Officer visits the site themselves. The Clerk will copy the City Councillors in on the communication explaining that there has been a lack of action from enforcement officers.

There has been no further movement on the Anvil Green Planning Appeal.

**Playing Field Issues** – 2 residents have lifted the rubber matting and removed all groundwork. The rubbish from the bonfire will be removed.

Cllr Robinson reported that the most recent RoSPA report has been received, this has highlighted some high-risk scores. There are lots of items requiring attention.

Cllr Barry noticed a camp has been built.

### 7. To receive reports: from County and City Councillors.

Cllr Sole's reports have been circulated and a report has been circulated from Cllrs Bland and Brady.

### 8. Financial matters:

#### a) To note/authorise the following:

##### i. To note the Parish Council's financial position.

The PC notes there is £ 14050.25 in the bank.

##### ii. To authorise any payments.

The payments were authorised:

Bank Charges (September)	£ 6.30
HMRC	£ 60.40
Clerk's salary	£ 253.70
J Barry- Ink	£ 26.99

**iii. To receive any grant applications.**

The grant applications were received

**Waltham Village Hall - £2750.00**

The PC discussed the grant application, JH did not take part in the vote.

**RESOLVED: The PC will provide a grant of £2750.00 for the Village Hall Committee.**

**WSRA - £2500.00**

The PC discussed the grant application, JR did not take part in the vote.

**RESOLVED: The PC will provide a grant of £2500.00 for the WSRA**

**St Bartholomew's Church - £1000.00**

The PC discussed the grant application.

**RESOLVED: The PC will provide a grant of £1000.00 for churchyard cutting at St Bartholomew's Church**

**9. To receive and comment on any Planning Applications**

There were no new planning applications.

**10. To consider any changes to the Risk Assessment.**

There were no changes noted.

**11. To receive any updates on Highways/Environment.**

There were no updates to be received.

**12. Any Other Business (for information purposes only).**

The Stour Valley Initiative had been circulated.

**13. Date of next meetings:**

7<sup>th</sup> October 2025

4<sup>th</sup> November 2025

9<sup>th</sup> December 2025

3<sup>rd</sup> February 2026

3<sup>rd</sup> March 2026

7<sup>th</sup> April 2026

26<sup>th</sup> May 2026

**Meeting closed at 20.25**