

Waltham Parish Council

EST. 1894

Website: <https://waltham-pc.gov.uk>

TO: ALL MEMBERS OF WALTHAM PARISH COUNCIL.

Councillors are hereby **summoned** to attend the **Ordinary Meeting of the Council** on **Tuesday the 5th of November 2024** commencing at 7.30 pm at Waltham Village Hall for the transaction of the business described in the following Agenda. Supporting documents can be found in an Agenda Pack on the Parish Councils website. Members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda during item 4 - Public Session.

AGENDA

1. **To receive any apologies for absence.**
2. **To receive Declarations of any Disclosable Pecuniary Interests and Other Significant Interests.**
3. **To approve the minutes of Motions and Resolutions of the meeting held on the 1st of October 2024.**
4. **Public Session:** To receive representations questions and evidence from members of the public.
5. **To co-opt a new Councillor to the Parish Council, including the completion of the Acceptance of Office Form and the Declaration of Pecuniary Interests Form.**
6. **Chairman's Report:** To receive an update on current issues:
 - a) Capital Grants from CCC
 - b) Meeting with local Councils
 - c) Noticeboard
 - d) CCC owned flat
7. **To receive reports:** from County and City Councillors.
8. **Planning:** To receive any outstanding planning applications and to approve a response as necessary.
9. **Finance:**
 - a) To **note** year to date receipts and payments.
 - b) **Payment Schedule:** To approve payment transactions for October 2024.
 - c) **Update** on the position regarding the HMRC penalty charges from 2023-24
 - d) **Budget Agreement** for 2025/26
 - e) **Precept Agreement** for 2025/26
10. **Parish Plan**

To discuss the next steps with the Parish Plan.
11. **Dates of meetings:**

The next **Ordinary Meeting** of the council will be held at 7.30pm on Tuesday the **3rd of December 2024.**



Clerk to the Council.