

Waltham Parish Council

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Grant Application Form

Please indicate what type of funding you are seeking

- Revenue Grant, payable in the year following application, for running costs
- Small Grant payable in the same year as the application, for small projects
- Urgent request for funding - initially considered by Council upon receipt

Name of Group / Organisation:

ST BARTHOLOMEW'S CHURCH WALTHAM

Main Contact Name:

CHRIS COX

Contact address:

KAKE COTTAGE KAKE STREET WALTHAM CH55D

Contact Details:

Email address:

cjpcox@btinternet.com

Telephone number:

01227 700378

Are you a newly formed group? (less than 1 year).

Yes

No

How long has your group been operating?

500 - 2000 years?

Do you have a voluntary management committee / steering group?

Yes

No

Are you a registered charity?

Yes

No

If yes, please include your Charity Number

Charity Number:

CHARITABLE STATUS PROVIDED BY DIOCESE OF CANTERBURY

Does your group have a formal constitution?

Yes No

Does your group have an annual record of accounts?

Yes No

(If yes, Please attach a copy of your most recent accounts or latest bank statement and balance sheet to your application)

Have you applied for a grant from Waltham Parish Council before?

Yes No

Please describe your group's main activities:

RELIGIOUS WORSHIP & MISSION

How much are you applying for?

£1000 =

What is the grant for?

CHURCHYARD MAINTENANCE

Who in Waltham will benefit from it?

Number of people: EVERYONE & ALSO VISITORS FROM AROUND THE WORLD.

How will Waltham benefit from it?

PROVISION OF BURIAL GROUNDS & OPEN SPACE

Do you have any other sources of funding?

Yes No

If yes please provide details:

REGULAR DONATIONS & CHURCH COLLECTIONS
WEDDING & FUNERAL FEES - VARIOUS FUNDRAISING EVENTS.

Please provide a full breakdown of the project costs and how they will be funded:

GRASS CUTTING COSTS for 2023.
WE ARE NOW CHARGED at £85 per fortnightly cut.

If successful, your grant will be paid by BACS payment, please provide the sort code and account number for the bank account you would like payment transferred to:

Account Name: ST BARTHOLOMEW'S CHURCH WALTHAM. Sort Code: Account Number:

NATWEST 60-04-27 54898706

Please read the following important terms and conditions carefully. By signing this form, you are confirming that:

- You are an official representative of your group and are authorised to apply for funding on their behalf.
- Your details can be held by Waltham Parish Council in accordance with the Data Protection Act to administer the grants process.
- You have read and understood the council's Grant Policy,
- The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late application or failure to complete any section of the application form may result in your application being delayed or rejected.

Signed on behalf of applicant:



Date: 24.8.24,

Administrative Manager
David Jones
East Lane, Waltham, Wiltshire
Wiltshire, Wiltshire
Wiltshire, Wiltshire

The Church of St Bartholomew, Waltham
Within The Parish Upon the Hills, Wye Benefice

Financial Statements of the
The Church of St Bartholomew, Waltham
For the Year Ended
31 December 2023

Wye Benefice: The Reverend Ravi Holy
Associate Priest, Parish Upon the Hills: Vacancy

Bankers

Natwest Bank Plc
11 The Parade
Canterbury Kent, CT1 2SQ
and
CBF Church of England Funds
One Angel Lane
London EC4R 3AB

Independent Examiner
David Kirkby
Flint Barn, Yockletts Farm
Church Lane
Waltham, CT4 5QH

Financial Review

St Bartholomew, Waltham is one of 3 village churches within The Parish Upon the Hills, part of the Wye Benefice.

- St. Bartholomew, Waltham
- St. Mary The Virgin, Hastingleigh
- St. James The Great, Elmsted

Accounts have been produced for each church. These accounts relate solely for the church of St. Bartholomew Waltham.

Treasurer Comments for the Year 2023 (and comparison with 2022)

Waltham

Planned Giving slightly down; £5,589 (£5,793)

Collections up; £1,165 (£770)

Gift Aid claim receipts down

Parish Share lower

Overall a bigger General Fund surplus £1,248 (£58)

Some repairs were needed on the organ.

The architect was paid for the quinquennial inspection

Mowing of the grass around many of the graves in the churchyard has continued to be carried out regularly during the growing season. The cost in 2023 was £1,076. The church received a generous grant of £1,000 from the Waltham Parish Council, for this work. The church is extremely grateful for this assistance.

Andy Beal, Treasurer, Parish Upon the Hills

**Independent Examiner's report
to the Parochial Church Council; The Parish Upon the Hills, Wye Benefice**

I report on the accounts for the year ended December 31st 2023 as prepared by group parish treasurer Andrew Beal. These are set out on the following pages and include treasurer's notes to the accounts.

The review conforms with the Church Accounting Regulations and the requirements of the Charities Commission.

The examination has been carried out at the request of the Parochial Church Council to whom this report and the accounts are addressed and the examiner does not assume responsibility for the report and the accounts to anyone other than the PCC.

Basis of Independent Examiner's Statement.

The examination was carried out in accordance with the general directions of the Charity Commission under section 145(5)(b) of the 2011 Act as issued by the Finance Division of the Archbishop's Council. This examination includes the accounting records kept by each church and the consolidation of those separate accounts. Detailed discussions have taken place with the Parish treasurer.

This examination process should not be regarded as a full audit or an auditor's opinion but I confirm that the accounting records and the accounts as presented in this report give me reasonable cause to believe that regulations have been followed and I have identified nothing of significance to draw to the attention of the PCC concerning any accounting failures.

Interim Examiner



David A Kirkby
Flint Barn, Yockletts Farm
Church Lane
Waltham
Canterbury, CT4 5QH

The Parish Upon the Hills, Wye Benefice

Financial Statements for the year ended

31 December 2023

Notes to the Accounts

1. Statement of Accounting Policies

The parish has adopted the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities (issued February 2005). The accounts of the charity have been prepared on a receipts and payments basis (as modified by note 7 below)

Basis of preparation

The accounts have been prepared in accordance with applicable accounting standards and under the historical cost convention, modified to reflect the inclusion of investments at market value, and in accordance with the Charities Act 2011, Charities (Accounts and Reports) Regulations 2008, the Regulations anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007 and the Statement of Recommended Practice: Accounting and Reporting by Charities (2005).

Funds

Funds are classified as either restricted funds, endowment funds or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Endowment funds are funds which have been given on the condition that the original capital sum is not reduced, but the income there from is used for the purpose defined in accordance with the objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

There are currently no designated funds.

2. Incoming Resources

All donations and gifts are included within incoming resources under either unrestricted or restricted funds according to the terms under which the donation is made and when the amount can be quantified with reasonable certainty. Donations and gifts in kind are brought into the accounts at their market value to the charity.

3. Resources expended

Expenditure is recognised when paid.

4. Tangible fixed assets

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Churches at Elmsted, Waltham and Hastingleigh vested in the Church Commissioners. No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the statement of financial activities in the period in which the expenditure is made.

5. Fixed Asset investments

Fixed asset investments are stated at market value at 31st December. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.

6. General Funds

General Funds represent the funds of the PCC which are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are included in Restricted Funds (Fabric, Contingency and New Works).

Each of the funds of the PCC is maintained in a combined bank account and their own deposit account with the CBF Church of England Funds. Any interest due is kept within the relevant account unless transferred to another fund.

Subject to the above, receipts and payments include income as received and expenditure when irrecoverably paid.

7. Statement of Assets and Liabilities

The following assets are neither recognised nor valued in the Statement of Assets and Liabilities:

- Movable church furnishings held by the Churchwardens on special trust for the PCC and
- Land which and require buildings a faculty held r on behalf disposal. of the PCC.
- Other fixtures and fittings and office equipment where the PCC is free to dispose of such
- Amounts owing from HMRC where a formal claim has been made, but see note 7.
- Any other unknown amounts owing to the PCC.

8. Taxation

The Parish upon the Hills is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT except where they are specifically recoverable for repair works or capital works.

Waltham					
Receipts & Payments Accounts 2023					
	Unrestricted General Fund 2023	Restricted Funds 2023	Endowment Funds 2023	Total 2023	Total 2022
Receipts					
Voluntary Receipts					
Planned Giving	5,589.00			5,589.00	5,793
Collections at Services	1,165.16			1,165.16	770
Offertory Box	127.92			127.92	89
Gift Aid Recovered	671.27			671.27	1,892
All Other Giving	-			-	8,269
Donations	254.55	8,000.00			
Grant	1,000.00			1,000.00	1,125
Legacies	-			-	-
Total	8,807.90	8,000.00		16,807.90	17,937
Activities for Generating Funds					
Church Activities	1,907.82			1,907.82	267
Fees retained	1,270.00			1,270.00	1,966
Investment Income	-	163.66	3,249.83	3,086.17	1,079
Investment gain	-			-	-
Total Receipts	11,822.06	11,249.83		23,071.89	21,249
Payments					
Parish Share	4,256.00			4,256.00	5,995
Admin - Benefice/Other	656.00			656.00	841
Church Running Expenses	4,324.67			4,324.67	4,910
Churchyard mowing	1,075.60			1,075.60	1,100
Mission Giving and Donations	262.23	1,250.00		1,512.23	3,171
Church Fabric				-	-
Total Payments	10,574.50	1,250.00		11,824.50	16,017
EXCESS OF RECEIPTS OVER PAYMENTS	1,247.56	9,999.83		11,247.39	5,232
Transfer between Funds		(1,250.00)		(1,250.00)	-
Movement in Funds		1,979.30		1,979.30	2,775
Funds on 1st January	18,942.35	45,343.57		64,285.92	61,829
Funds on 31st December	20,189.91	56,072.70		76,262.61	64,286
Further Analysis					
Church Running Expenses					
Energy	749.85			749.85	591
Insurance	1,057.36			1,057.36	1,159
Other	2,517.46			2,517.46	3,160
Total	4,324.67			4,324.67	4,910

**Waltham
Statement of Assets and Liabilities 2023**

	Note	Unrestricted Funds 2023	Restricted Funds 2023	Endowment Funds 2023	TOTAL 2023	TOTAL 2022
Cash Funds						
Natwest Bank		4,859.03	1,250.00		6,109.03	8,447.81
CBF of Church of England		15,830.88	31,305.76		47,136.64	34,800.47
		20,689.91	32,555.76		53,245.67	43,248.28
Investment Assets						
CBF Investment Fund Shares - current value (ten Hove shares)			23,016.94		23,016.94	21,037.64
Total Assets		20,689.91	55,572.70	-	76,262.61	64,285.92
Other Assets						
Liabilities						
Food Bank		188.38				
Children's Society		149.71				
Organist		150.00				
From Janus Fund			250.00			
TOTAL		488.09	250.00			

3. Movement in Funds - General, Designated and Restricted Funds

Movements in Funds during the year were:

Waltham	2023 movements				Bal c/fwd
	Bal b/fwd	Receipts	Payments	Transfers	
	£	£	£		
3a Unrestricted Funds					
General	18,942.35	12,322.06	10,574.50		20,689.91
3b Restricted Funds					
Fabric	31,294.31	3,445.60			34,739.91
Janus	13,000.00	5,500.00		1,250.00	19,750.00
Bells and Bell Tower	1,049.26	33.53	-	-	1,082.79
Total Restricted Funds	45,343.57	8,979.13	-	1,250.00	55,572.70
TOTAL FUNDS	64,285.92	21,301.19	10,574.50	1,250.00	76,262.61