

Waltham Parish Council

EST. 1894

Minutes of the Extra Ordinary Parish Council Meeting held on the 15th of March 2022 at Waltham Village Hall

In line with the Transparency Code all documents relating to the meeting are published in an Agenda Pack on the Parish Council Website at <https://walthampc.org.uk>

Present: Parish Councillors: John Barry (Chair), Jane Robinson, and Ben Grillet.
Parish Clerk: Tony McCord

In Attendance: There was one member of the public present at the meeting.

The meeting commenced at 19.32 with a welcome and introductions.

21/22.123. To receive and approve apologies for absence:

Apologies from Cllr Sue Browne were received and accepted.

21/22.124. To receive declarations of any Disclosable Pecuniary interests or Other significant Interest:

There were no declarations of interest.

21/22.125. Public Session:

There were no comments or questions from the member of the public.

21/22.126. Interview of candidate for Co-option to the Council:

The Chairman gave a warm welcome to Mr Christopher James Crowley, giving a brief overview of the Council and its philosophy. Questions from the interview panel explored the candidate's interest in becoming a councillor; the skills, knowledge and experience that could be contributed; and any personal or work commitments which may inhibit fulfilling the role.

Following the interview, the panel concluded that Mr Crowley met the eligibility criteria for being a Parish Councillor, had no disqualifications, and by a unanimous vote **Resolved** to co-opt. Mr Crowley accepted the offer of co-option.

21/22.127. Administrative Arrangements:

: Cllr Crowley signed a declaration of acceptance of Office in the presence of the Proper Officer in conformity with section 83 of the Local Government Act 1972.

: A place had been provisionally booked for the next Dynamic Councillor training course on the 24th of March organised by KALC. Clerk to confirm. **Action: Clerk**

21/22.128. Financial Matters:

- a) **Donation to Disasters Emergency Committee.** Members unanimously **resolved** to give retrospective approval to a £500 donation to the D.E.C in support of the Ukraine. This was initiated by the Chairman and the Proper Officer in line with the Scheme of Delegation and

Councils General Power of Competence. It was also noted that final payments for this financial year be authorised prior to the 31st of March. (minute 21/22.114)

Action: Clerk/RFO

b) Payment Schedule.

Payment Schedule - 1st to 31st of March 2022

Transaction Number	Invoice Date	Invoice Number	Payee	Payment Summary	Net Amount	VAT	Gross Amount
21/22.23	14:03:22	-	A.S.McCord	Salary; Expenses; Admin,	£795.60	£3.00	£798.60
21/22.24	15:03:22	-	Waltham Village Hall	Hall Hire Fees	£110.00	-	£110.00
21/22.25	21:03:22	480347413	Gallagher	2022/23 Insurance	£364.34	-	£364.34
Total					£1269.94	£3.00	£1272.94

Councillors discussed the schedule and **resolved** to approve the payments.

Action: Clerk

21/22.129 Date of next meeting:

It was confirmed that the next Ordinary Meeting would be held as planned on the 5th of April 2022

The meeting ended at 8.20 pm.

Chairman's Signature:

5th of April 2022

